

**FOOD BANK OF THE SOUTHERN TIER
EXECUTIVE COMMITTEE**

Tuesday, April 9, 2019

8:00 AM – 10:00 AM

AGENDA

TOPIC	FACILITATOR	ACTION	TIME
1. Welcome and Call to Order	Nancy Miller		5
2. Opening Prayer	Natasha Thompson		5
3. Approval of February 19, 2019 Minutes	Nancy Miller	Approve	5
4. Health & Nutrition Department Update <ul style="list-style-type: none">• Nutrition Ranking Initiative• Fruit & Veggie RX Program• Visiting Nurse Services Project• Partnership for a Healthy America	Matt Griffin	Update	25
5. PantryTrak 2019 Update	Matt Griffin	Update	10
6. Property Sale Conversation	Tim Currie	Discuss	15
7. CCDOR Update <ul style="list-style-type: none">• Changes to 2018 Financials• ADD Succession Plan	Tim Currie Tony Barbaro	Update	15
8. Other Business	Nancy Miller	Discuss	5
9. Executive Session	Nancy Miller	Discuss	5

Next Meeting:

Tuesday, May 14, 2019

8:00AM – 10:00AM

Opening Prayer: Mary Pat Dolan

Food Bank of the Southern Tier

Executive Committee Meeting

Tuesday, February 19, 2019

9:00a.m. – 11:00a.m.

Board Member	In Attendance	Unable to Attend
Nancy Miller (Chair)	X	
Dave Radin	X	
Steve Hoyt		X
Joe Thomas	X	
Mary Pat Dolan	X	
<i>Ex-Officio</i>		
Tony Barbaro	X	
Natasha Thompson	X	
<i>Staff</i>		
Meghan Parsons	X	

1. Welcome & Call to Order

Nancy Miller called the meeting to order at 9:02AM

2. Opening Prayer

Joe Thomas led the opening prayer.

3. Approval of the December 13, 2018 & January 8, 2019 Minutes

Dave Radin made a motion to approve December & January minutes.

Joe Thomas seconded. None opposed. Minutes approved.

4. Development Restructure Plan

Meghan Parsons, VP of Development & Community Engagement, shared the latest version of her department restructure presentation for the upcoming BOD meeting on February 28. There was much discussion about the best way to present the information so that the BOD understands the potential impact of this new position and what it will mean for our fundraising ability. Meghan agreed to update the presentation considering the feedback. Nancy offered to work with Meghan and Tim to finalize which charts to use.

5. February BOD Meeting Agenda

Natasha reviewed the agenda for the February BOD meeting. All agreed that the Development Restructure Plan will most likely take up a majority of the regular meeting

time and the committee updates, COO report & CEO report should be included as part of the consent agenda.

6. PantryTrak 2019 Plan

Natasha shared that our PantryTrak 2019 plan will need to be re-evaluated since Sarah Kennan, our PantryTrak Specialist, accepting a position in the Community Impact Department. An update will be shared with the group as soon as possible.

7. Executive Session

The committee went into Executive Session at 10:37 to review the CEO evaluation.

The meeting was adjourned at 11:13 AM

Minutes respectfully submitted by,

Natasha R. Thompson
President & CEO

DRAFT