

**FOOD BANK OF THE SOUTHERN TIER
EXECUTIVE COMMITTEE**

Tuesday, November 9, 2021

8:00 – 9:30 AM

AGENDA

TOPIC	FACILITATOR	ACTION	TIME
1. Welcome and Call to Order	Joe Thomas		2
2. Prayer/Poem/Positivity	Jack Balinsky		2
3. Approval of October 12, 2021 Minutes	Joe Thomas	Approve	1
4. Check-in	Joe Thomas	Discuss	10
5. Debrief BOD Special Session & Next Steps	Joe Thomas	Discuss	20
6. 2022 Budget and SIF discussion	Joe Thomas/Steve Hoyt	Discuss	20
7. 2022 BOD Slate	Natasha Thompson	Update	10
8. Holt Project Update	Natasha Thompson	Discuss	10
9. Other Business	Joe Thomas	Discuss	5

Next Meeting:

Wednesday, December 8, 2021

8:00 AM – 10:00 AM

Opening Prayer: Steve Hoyt

RSVP to Lynn.Dates@foodbankst.org

Food Bank of the Southern Tier

Executive Committee Meeting

Tuesday, October 12, 2021 8 – 10 am

Board Member	In Attendance	Unable to Attend
Joe Thomas (Chair)	X	
Steve Hoyt	X	
Mary Pat Dolan	X	
Jessica Renner	X	
<i>Ex-Officio</i>		
Jack Balinsky	X	
Natasha Thompson	X	
<i>Staff</i>		
Tim Currie	X	
Meghan Parsons	X	
Lynn Dates	X	

1. Welcome & Call to Order

Joe Thomas called the meeting to order at 8:00 am.

2. Opening Prayer

Natasha Thompson led the opening prayer.

3. Approval of the September 8, 2021 Minutes

*Jessica Renner made a motion to approve the September minutes.
Mary Pat Dolan seconded. None opposed. Minutes approved.*

4. Check-in

Committee members and staff provided updates on their personal & professional lives.

5. Q3 Report Presentation

Natasha, Tim and Meghan reviewed Q3 Operational Updates with the group.

Tim reviewed Distribution dashboards, pointing out that agencies are ahead of pace year-to-date, youth programs have made good progress, donated product is coming in strong, meals by county still lags, and overall distribution is getting back to normal.

Natasha reviewed July and August Client Demand by sharing the following: Pantries and MFPs are experiencing a 22% decrease in demand compared to Q3 2020 and 18% decrease compared to Q3 2019; Pantries are seeing a 21% decrease in demand compared to Q3 2020 and 2019; MFPs and CFDs have demonstrated a 16% decrease in demand compared to Q3 2020 and 13% decrease compared to Q3 2019; Meal sites are experiencing a 9% decrease in demand compared to Q3 2020 and 14% increase compared to Q3 2019, however as of September only 41% of meal sites have reported, which is a possible result of the conversion to Primarius 2 and some agencies needing assistance with data entry.

Meghan gave an update on Fundraising, sharing the following: \$3.5M cumulative giving in 2021; giving in September 2021 surpassed giving in September 2019 (without holding Tour de Keuka event); Approaching Q4 we remain on target to reach Q2 adjusted goals. Meghan reviewed giving by method year-to-date, adding that we have a new digital manager and should start to see increased online giving. She reviewed the 2021 retention behavior summary, pointing out that 20,406 gifts have been processed. Natasha thanked Meghan for her enthusiasm regarding the numbers.

Natasha reviewed the 2021 Q3 FreshTrak Rollout Status Report.

6. **CCDOR Bankruptcy Update** – Joe and Natasha reviewed the work of the Executive Session Sub-Committee that formed at the September BOD meeting, and is comprised of Karl Krebs, Grace Park, Joe Thomas and Natasha Thompson. Jack provided a current timeline and update.
7. **Ongoing SIF Communication to BOD** – The group discussed the timing of the next round of SIF proposals. Natasha pointed out that this seems to be a conversation for the Finance Committee to review and will report back to the Executive Committee and BOD in February 2022 when we can discuss unfunded SIF requests from 2021 and how to review major donor gifts in relation to SIF.
8. **Holt Project** – Natasha reviewed the HOLT Architects process and proposal that included review of spaces in relation to hiring new personnel.
9. **Other Business**
Proposed 2022 meeting dates – The group reviewed the 2022 Executive Committee dates. There was no further discussion.

The meeting adjourned at 9:23 am

Minutes respectfully submitted by,
Lynn Dates, *Executive Assistant to*
Natasha Thompson, *President & CEO*

FOOD BANK OF THE SOUTHERN TIER
Board of Directors

PROPOSED 2022 ELECTION SLATE OF DIRECTORS & OFFICERS

RE-ELECTION OF DIRECTORS FOR 3rd TERM TO EXPIRE 02/2025

John Bayne
Mary Pat Dolan

RE-ELECTION OF DIRECTOR FOR 2nd TERM TO EXPIRE 02/2025

Anis Fadul

ELECTION OF DIRECTORS FOR 1st TERM TO EXPIRE 02/2025

Kathleen Rasmussen
Andy Fagan
Jamie Kaffenbarger
Jamila Michener
Tricia Khan

ELECTION OF OFFICERS FOR ANNUAL TERMS TO EXPIRE 02/2023

CHAIRPERSON: Joe Thomas
VICE CHAIRPERSON: Mary Pat Dolan
TREASURER: Steve Hoyt
SECRETARY: Jessica Renner

ELECTION OF DOR BOD REP. FOR ANNUAL TERM TO EXPIRE 02/2023

Karl Krebs

Created: 10/18/2021