

FOOD BANK OF THE SOUTHERN TIER

EXECUTIVE COMMITTEE

Tuesday, April 12, 2022, 8-8:50 AM

AGENDA

<u>TOPIC</u>	<u>FACILITATOR</u>	<u>ACTION</u>	<u>TIME</u>
1. Welcome and Call to Order	Joe Thomas		2
2. Opening Prayer/Poem/Positivity	Jessica Renner		2
3. Approval of March 8, 2022 Minutes	Joe Thomas	Approve	1
4. Check-in	Joe Thomas	Discuss	10
5. Q1 Operational Update	Natasha Thompson/ Meghan Parsons/ Dave Patterson	Discuss	15
6. Strategy & Facilities Committee Updates	Natasha Thompson	Update	5
7. Follow-up Items: <ul style="list-style-type: none">• Dashboards/KPIs• Staff Compensation Plan	Natasha Thompson	Update	10
8. Other Business	Joe Thomas	Discuss	5

Next Meeting:

Tuesday, May 10, 2022

8 – 10 am

Opening Prayer/Poem/Positivity: Karen Dehais

RSVP to Lynn Dates lynn.dates@foodbankst.org

Food Bank of the Southern Tier

Executive Committee Meeting
Tuesday, March 8, 2022 8 – 9 am

Board Member	In Attendance	Unable to Attend
Joe Thomas (Chair)	X	
Steve Hoyt	X	
Mary Pat Dolan	X	
Jessica Renner		X
<i>Ex-Officio</i>		
Karen Dehais	X	
Natasha Thompson	X	
<i>Staff</i>		
Lynn Dates	X	

- Welcome & Call to Order** – Joe Thomas called the meeting to order at 8:01 am
 - Opening Prayer/Poem/Positivity** – Natasha led with an opening prayer
 - Approval of the February 8, 2022, Minutes**
*Mary Pat Dolan made a motion to approve the February minutes.
Karen Dehais seconded. None opposed. Minutes approved.*
 - Check-in** – All attendees provided updates on their personal & professional lives.
 - President & CEO 2022 Workplan** – Natasha reviewed her workplan for 2022 and which included discussion about the following:
Strategy – Natasha shared the Strategy Committee description and charge; Real metrics should come from this committee; Remember to tell the story now not at the end of the year; As we help agencies do better this may translate into something understandable; lead with compelling stories.
Operations – There has been a reduction in TFAP that we have never experienced before and multiple loads have been cancelled; Purchased food costs have risen 20% – 30%; Gas prices add to the impact; MFPs are meant to be supplemental however there is no frozen meat on mobiles; Pantries continue to serve a full complement of food; Distribution goal could be difficult to meet this year; Consider purchasing meat for senior MFPs; KPIs provide an opportunity to create more holistic dashboards; Overarching metrics are pounds, people, funds; What are supporting metrics and how do these incorporate into the workplan.
Personnel/Culture – Approach the CEOs sabbatical with intentionality; Leadership with Meghan as temporary CEO.
Development/Fundraising – Unsure of what this year will bring and \$4.2M could end up being a modest goal and might be adjusted as the year plays out; Perception is that need is very high.
Advocacy/Education – Meetings with new elected officials; HPNAP and Nourish New York provide 15% administration; NNY is run by Ag & Markets; Natasha is chair of Feeding New York State Advocacy Committee.
BOD Management – This year we will hold an in-person BOD/Committee Member Volunteer repack event; N&CG Committee will add one new BOD member and solidify the Executive team.
- Natasha noted that she would share the workplan with the BOD in May. The group added that this is an ambitious workplan and there is a lot of work to be done. Joe pointed out that there will be a meeting one month prior to the CEO sabbatical that Karen would like to attend.

6. Other Business – None

The meeting adjourned at 8:46 am

Minutes respectfully submitted by,
Lynn Dates, *Executive Assistant to
Natasha Thompson, President & CEO*