

FOOD BANK OF THE SOUTHERN TIER
Nominating & Corporate Governance Committee Meeting
April 1, 2021
8:30 – 9:30 AM

AGENDA

TOPIC	FACILITATOR	ACTION	TIME
1. Welcome & Call to Order	Grace Park		2
2. Opening Prayer	Maureen Ferrell		2
3. Approval of February 4, 2021 Mtg. Minutes	Grace Park	Approve	1
4. Check-in	Grace Park		10
5. Follow-up Items <ul style="list-style-type: none">• Lorna Swaine-Abdallah Exit Interview	Mary Pat Dolan	Discuss	5
6. BOD Recruitment <ul style="list-style-type: none">• BOD/Committee Meeting Attendance• BOD Profile Matrix• BOD List by Terms	Grace Park/Natasha Thompson	Discuss	15
7. BOD/Committee Member Volunteer Day	Natasha Thompson	Discuss	10
8. Other Business	Grace Park	Discuss	5

Next Meeting

June 3, 2021
8:30-9:30 AM

Opening Prayer: Marty Heysham

Food Bank of the Southern Tier

Nominating & Corporate Governance Committee Meeting

Thursday, February 4, 2021

8:30 – 9:30 AM

Committee Member	In Attendance	Unable to Attend
Grace Park (Chair)	X	
Bill Powell	X	
Maureen Ferrell	X	
Mary Pat Dolan	X	
Marty Heysham	X	
Alison Wolfe	X	
Joe Thomas	X	
Fred Van Sickle	X	
Ex-Officio		
Natasha Thompson	X	
Staff		
Lynn Dates	X	

1. **Welcome & Call to Order** - Grace Park called the meeting to order at 8:31 am and welcomed new BOD and Committee member Fred Van Sickle.
2. **Opening Prayer** – Mary Pat Dolan gave the opening prayer.
3. **Approval of December 3, 2020 Meeting Minutes** – Maureen Ferrell requested the deletion of contractions from the minutes and the addition of the word “has” in the first paragraph under Board Recruitment. Grace requested that minutes be sent to the Committee the week following the meeting for review and comments.

*Maureen Ferrell made a motion to approve the December 3, 2020 minutes.
Marty Heysham seconded. All were in favor. None opposed.*

4. **Check-in** - All present gave an update on their personal/professional lives.
5. **BOD & Committee Members’ Agreements Review**
Lynn Dates reviewed a sample online version of the BOD & Committee Members’ Agreements. The group agreed that a fillable PDF emailed to members and returned by email was the most secure way to conduct the yearly collection of BOD & Committee member information.
6. **New BOD Member Orientation Plan**
Natasha reviewed the agenda for the New BOD Member Virtual Orientation planned for February 10, 2021, pointing out that each FBST director will present information describing his or her department and programs. The Committee provided feedback about the timing and asked for clarification about which materials should be reviewed first by new BOD members.
7. **Exit Interviews with Departing BOD Members**
Maureen Ferrell reported on her exit interview with Carin Rouleau, noting that Carin was positive about her BOD experience, recalling a beneficial role-playing exercise – Hunger 101 Training. Maureen added that Carin noted the following: “Trying to inhabit the life that is invisible to us is an important thing to do.” Grace reminded the group that Carin had recommended another Walmart manager as a possible new BOD candidate.

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Mary Pat noted that she had not yet connected with Lorna Swaine-Abdallah to conduct her exit interview. Grace suggested that the information could be presented at the next meeting if Mary Pat is able to connect with her.

8. Other Business

Fred Van Sickle noted that Hunger 101 Training seems beneficial. Natasha explained the training program, recalling who has participated in the past and noting that Lyndsey Lyman has worked to turn it into a virtual training program. Alison Wolfe share a shared a story from an Elmira College student who felt that Hunger 101 Training changed them. Natasha noted that this Training can be added to future BOD/Committee Volunteer events.

The meeting adjourned at 9:26 am

Minutes respectfully submitted by,

Lynn Dates
*Executive Assistant to
Natasha Thompson
President & CEO*

Next Meeting
April 1, 2021
8:30-9:30 AM
Opening Prayer: Maureen Ferrell

Follow-up Items This meeting	Responsible	Date due
Exit interview with Lorna Swaine-Abdallah	Mary Pat	April 1
Distribute BOD Member Yearly Agreements	Lynn	

Exit Interview: Lorna Swain Abdallah

By phone 2/8/21

Learned a few things about Lorna that I hadn't known before: She was born in England but raised in Jamaica – though she has not been back in 30 + years, getting back to the “island paradise” is on her bucket list. She is in an ED program at BU; has been picking up substituting as she can but will soon be at UE doing 3 days per week in a middle school classroom on a regular basis as part of her program. Lorna has three children; two daughters and one son – they range in age from 35 – 19. Is a former Catholic but now a practicing Muslim.

She wondered at times if she was contributing enough. She felt she learned a lot but missed a lot of meetings because of her crazy schedule. Felt the last year was particularly nuts.

Lorna was very positive about much of her experience as a Board member. “It was good just being able to meet the way we did; to get a look at the inner workings of an organization like the Food Bank and to see a collection of people in the room who were really making a contribution and really committed to the vision of making sure people had food.” She also noted that she liked having David as a mentor though she doesn't feel like she utilized him as much as she could have.

Lorna is not entirely sure if her opinions and comments were taken seriously. When it was suggested we offer names for new Board members she suggested the Imam from her local mosque in Johnson City. He is young and dynamic and was very interested when she asked him about possibly serving, but not sure if he was ever contacted or his candidacy was taken seriously. She thinks it probably was but not sure. However, she is very happy to learn that there will be an MFP at the mosque.

She also noted that she will always be working in “this field” making sure people have food; it's just so important and so basic. She feels it's very important that the FB and the Board continues to focus on “bottom up” – that we always listen to the folks that we serve and make sure they have a voice in what we do. We also need to focus on other issues facing the same people and try to make partners with places that can help those people with issues like housing, living wage etc. Looking to make it as easy for people who are struggling to make those hand offs as easy as they can be.

Also urges us to continue to focus on diversifying the Board. Noted that she believes she was the only Muslim on the Board; not sure if there are any Jewish persons on the Board; says we should remember there are Sikhs and Hindus who could bring a different perspective. She believes she was categorized as a person of color but doesn't really see herself in those terms exclusively – especially given her Caribbean origins.

Thinks perhaps a stronger mentoring relationship might have enabled her to continue on the Board but refers back to her first response, where she acknowledges her own role in

Finally, she is really happy that Natasha recruited her to the Board. Happy that the board is interested in having a diverse Board and hopes that we will continue that focus so that anyone who's looking at what goes on at the Food Bank can say that he/she sees herself represented there.

2020 BOD Committee Attendance

Board of Directors Attendance 2020 Meetings

<i>Member</i>	2/20/2020	5/21/2020	6/18/2020	9/17/2020	12/17/2020	%
Joe Thomas	1	1	1	1	1	100%
Carin Rouleau	1	1	1	1	1	100%
Peter Newman	1	1	1	1	1	100%
Alison Wolfe	1	1	1	1	1	100%
Karl Krebs	1	1	1	1	1	100%
Anis Fadul	1	1	1	1	1	100%
Marty Heysham	1	1	1	1	1	100%
Erin Summerlee	1	1	1	1	1	100%
Mary Pat Dolan	1		1	1	1	80%
Grace Park		1	1	1	1	80%
Shannon Mastteson	1	1	1		1	80%
John Bayne	1	1		1	1	80%
Steve Hoyt		1		1	1	60%
Michael Eisner		1		1	1	60%
Jessica Renner	1	1	1			60%
Lorna Swaine-Abdallah		1	1			40%
	12	15	13	13	14	

Executive Committee Attendance 2020 Meetings

<i>Member</i>	1/14/2020	2/11/2020	3/10/2020	4/14/2020	5/12/2020	6/9/2020	7/14/2020	8/11/2020	9/8/2020	10/13/2020	11/10/20	12/8/2020	%
Joe Thomas	1	1	1	1	1	1	1	1	1	1	1	1	100%
Mary Pat Dolan	1	1	1	1	1	1	1	1	1	1	1	1	100%
Jessica Renner	1	1	1	1	1	1	1	1	1	1	1	1	100%
Steve Hoyt	1	1	1	1	1			1	1	1	1	1	83%
	4	4	4	4	4	3	3	4	4	4	4	4	

Finance/Audit Committee Attendance 2020 Meetings

<i>Member</i>	2/4/2020	5/5/2020	9/1/2020	11/4/2020	12/1/2020	%
Nancy Miller	1	1	1	1	1	100%
Steve Hoyt	1	1	1	1	1	100%
Shannon Matteson	1	1	1	1	1	100%
Michael Eisner	1	1	1	1	1	100%
Linda Bruckner	1	1	1	1	1	100%
Joe Thomas	1	1	1	1	1	100%
Krista Niles-Updyke		1	1	1	1	80%
Dick Pirozzolo		1		1	1	60%
Karl Krebs	1			1	1	60%
Meghan Rose		1		1	1	60%
	7	9	7	10	10	

2020 BOD Committee Attendance

Development Committee Attendance 2020 Meetings

<i>Member</i>	Jan	May	July	Oct	%
John Bayne	1	1	1	1	100%
John Alexander	1	1	1	1	100%
Peter Newman	1	1	1	1	100%
Dave Radin	1	1	1	1	100%
Joe Thomas	1	1	1	1	100%
Anis Fadul	1	1	1	1	100%
Amanda Smith-Socaris				1	100%
Alison Wolfe		1	1	1	75%
Julie Monahan	1		1		50%
	7	7	8	8	

Nominating & Corporate Governance Attendance 2020 Meetings

<i>Member</i>	February	April	June	August	October	December	%
Grace Park	1	1	1	1	1	1	100%
Maureen Ferrell	1	1	1	1	1	1	100%
Mary Pat Dolan	1	1	1	1	1	1	100%
Joe Thomas	1	1	1	1	1	1	100%
Bill Powell	1	1	1	1			67%
Alison Wolfe		1		1	1	1	67%
Marty Heysham	1		1	1		1	67%
	6	6	6	7	5	6	

Advocacy Attendance 2020 Meetings

<i>Member</i>	February	June	July	October	%
Tess McKinley	1	1	1	1	100%
Samantha Hillson	1	1	1	1	100%
Dave Radin	1	1	1	1	100%
Maggie Coffey	1	1	1	1	100%
Erin Summerlee	1	1	1	1	100%
Jessica Gosa	1	1	1	1	100%
Kathy Greene	1	1	1		75%
Steve Fowler	1	1	1		75%
Wendy Pursel	1	1	1		75%
Joe Thomas		1	1	1	75%
Nancy Eckstrom		1		1	50%
Charles Thomas		1	1		50%
Jackie Bogart		1	1		50%
Lorna Swaine-Abdallah		1	1		50%
Mark Bordeau		1			25%
Catherine Rogers		1			25%
	9	16	13	8	

Food Bank of the Southern Tier
2021 Board & Committee Member Profile Worksheet
Expertise | Skills | Personal Data
15/15 Responses

Age	Total	%
21-35	1	7%
36-50	3	20%
51-65	8	53%
Over 65	3	20%

Gender		
Male	9	60%
Female	6	40%
Self/Other	0	0%

Race/Ethnicity		
African American/Black	0	0%
Asian/Pacific Islander	1	7%
Caucasian	13	87%
Hispanic/Latino	1	7%
Native American/Indian	0	0%
Other Race/Ethnicity	0	0%

Religious Affiliation		
Roman Catholic	6	40%
Other Christian	4	27%
Jewish	1	7%
Muslim	0	0%
Hindu	0	0%
Buddhist	0	0%
No Affiliation	4	27%
Other	0	0%

Community & Civic Organizations		
Faith Based Organizations	3	20%
Civic Organizations	1	7%
Professional Organizations	6	40%
Local Government	1	7%
Other Boards of Directors	14	93%
Community Volunteer	3	20%
Other	2	13%

Occupation Areas & Expertise Areas

Accounting	4	27%
Administration/Management	7	47%
Banking/Trusts/Investments	4	27%
Development/Foundation/Fundraising/Philanthropy	4	27%
Education	1	7%
Financial Management	5	33%
Food Industry	1	7%
Government	2	13%
Health	3	20%
Human Resources	2	13%
Law/Legal	1	7%
Marketing /Public Relations	2	13%
Physical Plant	1	7%
Real Estate	3	20%
Retail/Grocery	1	7%
Social Services	3	20%
Strategic Planning	6	40%
Technology	1	7%
Other	1	7%

County Representation

Broome	2	13%
Chemung	5	33%
Schuyler	0	0%
Steuben	4	27%
Tioga	0	0%
Tompkins	3	20%
Other	0	0%

FBST BOD/Committee Representation

Board of Directors	15	100%
Executive Committee	4	27%
Finance/Audit Committee	5	33%
N&CG Committee	6	40%
Development Committee	5	33%
Advocacy Committee	2	13%

FOOD BANK OF THE SOUTHERN TIER

**Board of Directors
2021 Membership Terms**

In accordance with Article III, Section 3, Paragraph b of the Food Bank's by-laws, Directors shall be elected for terms of three years, which terms shall be divided as nearly as possible into three classes of Elected Directors so that each year only about one-third of the Elected Directors' terms will expire. An Elected Director may not serve more than three consecutive three-year terms. Members are elected at the Food Bank's annual meeting in February.

Current Board Members	First Term Ending	Second Term Ending	Third Term Ending	Committees
Peter Newman	2016	2019	2022	Development
Grace Park	2017	2020	2023	N&CG
Steve Hoyt	2018	2021	2024	Executive, Finance
Joe Thomas	2018	2021	2024	Executive, Development
Michael Eisner	2019	2022		Finance
John Bayne	2019	2022		Development
Mary Pat Dolan	2019	2022		Executive, N&CG
Alison Wolfe	2020	2023		Development, N&CG
Jessica Renner	2021	2024		Executive, Development
Shannon Matteson	2021	2024		Finance
Karl Krebs	2021	2024		Finance
Anis Fadul	2022			Development
Erin Summerlee	2023			Advocacy
Marty Heysham	2023			N&CG
Fred Van Sickle	2024			N&CG
Past Board Members	First Term Ending	Second Term Ending	Third Term Ending	Actual Term End Date
Carin Rouleau	2015	2018	2021	Feb 2021
Lorna Swaine-Abdallah	2021			Feb 2021
Nancy Miller	2014	2017	2020	Feb 2020
Christina Sonsire	2022			Sept 2019*
Sheri Hughey	2017	2020		Feb 2019*
Mark Bordeau	2013	2016	2019	Feb 2019
David Radin	2013	2016	2019	Feb 2019
Allison Strife	2018			Feb 2018
William Powell	2012	2015	2018	Feb 2018
Stephen Fowler	2012	2015	2018	Feb 2018
Peter Cronk <i>dec.</i>	2019			May 2017*
Carol True-Palmer	2017*partial			Oct 2016*
Krista Matia	2016			Feb 2016
Joe Antos	2010	2013	2016	Feb 2016
John Alexander	2009	2012	2015	Feb 2015
Todd Reasons	2014	2017		Oct 2014*
Patricia McLellan	2015			Feb 2015
Robert Roemmelt	2012	2015		Feb 2015
John Nozell	2017			July 2014*
Robert Grissom	2016			Feb 2014*
Richard Wardell <i>dec.</i>	2007	2010	2013	Feb 2013
David Orlovsky	2012	2015		Dec 2012*
Krista Niles-Updyke	2007	2010	2013	Feb 2014
Mary Pat Dolan	2008	2011	2014	Feb 2014
Michael Judd	2015			Feb 2013*
Tara Masters	2014			Feb 2014

Betsey Bacelli	2014			June 2012 *
Joseph Simmons	2012			Feb 2012
Joanne Aloï	2013			May 2011*
Brigid Allinger	2011			Feb 2011
Molly Lane	2011			Feb 2011
Robert Ivers	2008	2011		Feb 2011
Sister Marie Castagnaro	2007	2010		Feb 2010
Ian Harrop	2006	2009	2012	Feb 2010*
Charlie Burke	2010			Aug 2009*
Ray Denniston <i>dec.</i>	2009			Sep 2008*
Marianne Zuk	2009			Apr 2008*
Mary Meisner	2011			Feb 2008*
Anthony DeSanctis	2009			Dec 2007*
Anthony Ciccariello	2008			Dec 2007*
Thomas Gaige	2009			Nov 2007*
Jean Owens	2007			Feb 2007
Joseph Slavik	2006			Feb 2006
Jason Arnold	2006			Jan 2006
Beth Wasson	2007			Dec 2005*
Kathy Stein	2006			Jun 2005*
Russell Minier	2006			May 2004*
Michael Capalupo	2006			Jan 2004*
Cynthia Cave-Gaetani	2006			Nov 2003*

* denotes unfinished term

Diocese Rep.	Yrs. served
Anthony Barbaro	- 2019
Laura Opelt	2019 - 2020
Jack Balinsky	2021 - Present

**Food Bank of the Southern Tier
Nominating & Corporate Governance Committee**

WHAT: BOD & Committee Member Volunteer Day

WHEN: Saturday, May 16

Q: Agenda & Timing

Q: Refreshments/Meal

Q: Presentation/Program

WHO: Current BOD Members
Past BOD Members (those who completed at least one full term)
Current Committee Members

Q: Family members?

WHY: To build relationships among BOD & Committee members outside of meetings
To connect BOD & Committee members to our mission in a different way
To keep former BOD members engaged

Q: Other goals?